



464 E. Country Club Drive
 Williston, Florida 32696
 Ph/Fx: 866-433-2988

www.webassistantsllc.com
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WEBSITE MAINTENANCE PLAN

For our web design customers, we have several web maintenance packages listed below. Unless you request, we never go over the allotted time based on the plan you've signed up for. If you request something that is not likely to fit in your plan we will let you know up front. If you do request more work than will fit in your plan, we will gladly give an estimate on the project based on the time we expect it to take. Additional time will be billed at a discounted rate of \$60.00 per hour. (Maintenance requests exceeding the allotted time for your selected plan will be completed as soon as possible based on our current workload; we cannot guarantee additional requests within three business days.) Any unused time on your monthly plan cannot be refunded or applied to the following month.

OPTIONAL PLANS AVAILABLE

Standard Plan (About once per month)	\$40.00 per month for up to ½ hour per month <i>(For typical HTML-based websites, this is enough time to add up to five photos and a few paragraphs of text.)</i>
Advanced Plan *	\$70.00 per month for up to 1 hour per month
Professional Plan *	\$130.00 per month for up to 2 hours per month (or ½ hour per week)
You choose the number of hours	\$65.00 per hour

Note for the Advanced and Professional Plans.

- A Six month commitment is required for the Advanced and Professional Plans.
- A 2 month deposit equal to the monthly fee is required before work is started.
- The Advanced and Professional Plans will be billed on the 1st of each month starting on the 2nd month.
- Website changes cannot be made to an account that is in arrears. Once the account is current then the request changes will be made.

SPECIAL PLANS AVAILABLE

If none of the above fit your need then these special types of updates may.

Text changes, picture changes, changes to links, etc.	Included in maintenance packages listed above
Additional maintenance in one month over the agreed upon plan <i>(requires client's specific request and approval)</i>	Discounted rate of \$60.00 per hour
Maintenance by the hour for clients who are not on a maintenance plan	\$80.00 per hour (Billed per quarter hour which would be a \$20.00 minimum charge.)
Website designs or redesigns	Price available upon consultation
Rush jobs and all work after business hours <i>(excluding programming)</i>	\$105.00 per hour



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PAYMENT OPTIONS

We have two payment options available:

CREDIT CARD / PAYPAY – Our preferred payment method is to pay via PayPal. This will allow you to use any credit card. If you'd like to make your payment with this option just let us know and we will invoice you via paypal.

MAILED CHECK – Mailing a check is the slowest option, of course, but it is still perfectly acceptable. Please make checks out to Web Assistants, LLC, 464 E. Country Club Drive, Williston FL 32696.